

**SECRET**

DD / S REGISTRY

FILE

*Bldg & Br 10*

29 JUL 1971

MEMORANDUM FOR: Acting Deputy Director for Support

SUBJECT : Chilled Water Outage Required on Saturday  
and Sunday, 7 and 8 August 1971

1. You are aware of the powerplant extension project and the installation of a fifth cell on the powerplant cooling tower. We have now been advised that certain switchgear is expected to be delivered to the jobsite by 7 August. Accordingly, GSA has requested downtime on portions of the building's chilled water system in order to install this switchgear and to do other work which will enable acceptance testing of the cooling tower by 10 August as scheduled.
2. The plan as configured at this time contemplates the following actions:
  - a. Saturday, 7 August 1971 - 0700 to 1700 Hours

Remove from service two chillers and two cooling tower cells. This amounts to a reduction of 50 percent of chiller capacity. Install new switchgear for two new chillers in the powerplant extension and for pumps on the fifth cell of the cooling tower. With some manipulation of air handlers, we will have sufficient capacity to maintain reasonable comfort conditions in both the Headquarters Building and the Printing Services Building.
  - b. Sunday, 8 August 1971 - 0700 to 1700 Hours

Continue to install switchgear and install a large strainer screen in the sump of the new fifth cell of the cooling tower. It will be necessary to drain the sump which services all cooling tower cells. All cells and all chillers will be out of service.
3. During the period of reduced service on both days, supplementary refrigeration systems serving all special-use areas (computers, Signal Center, DATACOM, Watch Office, etc.) will be in operation.

**SECRET**GROUP 1  
Excluded from automatic  
downgrading and  
declassification

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4. Comfort conditions on the seventh floor are expected to be adequate on Saturday. During the outage on Sunday, the seventh floor will continue to be ventilated; and although the interior temperature will rise, it is expected to be somewhat lower than the exterior temperature. The Deputy Director's immediate office area is equipped with an independent, supplemental air-conditioning system and will not be affected by the outage.

5. Coordination of this chilled water outage will be made with all Agency components in the same manner it is accomplished for all scheduled power outage tests in the Headquarters Building.

6. Should delivery of the switchgear not take place by 7 August as expected, GSA would wish to program the same outage for the following week on 14 and 15 August.

7. Your concurrence in proceeding with the outage as outlined is requested.

[Redacted Signature]

Acting Director of Logistics

CONCURRENCE:

*\* [Handwritten Signature]*  
\_\_\_\_\_  
Robert S. Wattles  
Acting Deputy Director  
for Support

\_\_\_\_\_  
Date

Distribution:

Orig. - OL/RECD  
1 - OL/RECD Official  
2 - DD/S

*\* WITH EMPHASIS ON YOUR  
PARAGRAPH 5!*

CLASS - SECRET

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM

UNCLASSIFIED

CONFIDENTIAL

SECRET

## OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	LS
1	Mr. Wotth	29 JUL 1971	
2			
3			
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5			
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ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

## Remarks:

Recommend approval with caveat  
that all offices will be informed  
as soon as possible.

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

DATE

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